

W.B.

3332-3361

The Manager,
Saraswati Bal Mandir,
Janakpuri, New Delhi-110058.

27.10.2000

7

Sub: Grant of Recognition to the school from class 1st to VIII (with aid) with effect from Academic year 2000-2001.

Sir,

With reference to your application on the subject noted above, directed to grant recognition to your school from class 1st to VIII (without aid) w.e.f. 2000-2001 subject to the fulfilment of the following terms/conditions:-

1. That the school shall abide by the provision of Delhi School Education Act, 1973 and Rules framed thereunder as well as the notifications issued from time to time.
2. That the school shall admit students without any discrimination on caste and creed as per the norms of the Department.
3. That the school shall appoint full time qualified and eligible teachers as per the norms of the Department.
4. That the school shall equip the science lab as per the norms of the department and suitable facilities for practical work shall be provided to the students. Books of material worth Rs. 1000/- should be purchased during 2000-2001 and a list of books should be submitted to the Department.
5. That a proper library shall be established and facilities for reading room shall also be made available for student as well as teachers. Books to the ratio of ten books per student may be maintained and facilities of reading room may also be provided immediately and more books worth Rs. 1000/- be purchased by the school for furnishing to Education Department for verification.
6. Adequate sports materials shall be purchased and made available to the students immediately.
7. That the school shall strictly abide by the provisions of Delhi School Education Act and Rules, 1973 and payment will be made per section 10(1) of Delhi School Education Act, 1973 to the employees.
8. That the enrolment in each section shall not exceed the number of students calculated 0.12 sq. ft. per student for the available area of the class room and the School shall provide suitable accommodation on per the norms of the Dte. of Education in each class. Number of existing sections should be the number of proper class in the school.
9. That the school shall discontinue the services of untrained and over-aged staff, if any, immediately.
10. That the Government nominees on the Managing Committee shall be asked for immediately and all decisions shall be taken in accordance with the approved scheme of the Department (M.H.D.C. Pattern).

Made Firm Date _____
Saraswati Bal Mandir School

B-1 Block, Janakpuri, New Delhi-110058

Contd.

Principal
Mata Hira Devi Chaudhary
Saraswati Bal Mandir School
(Recognized)
Janakpuri, New Delhi-110058

Manager

M.H.D.C. SARASWATI BAL MANDIR
B-1 Block, Janakpuri, New Delhi-110058

Principal

- The Managing Committee of the school shall not enhance the fees during the ongoing Academic session without the prior approval of the Director of Education which is a mandatory requirement under sub-section (3) of Section 17 of Delhi School Education Act.
12. The Managing Committee shall regulate the functioning of school strictly in accordance with the provision of Act and Rules.
 13. That the service contract between the management and the employees shall be executed immediately.
 14. That all the facilities prescribed under rule 21 and 22 of the Act, 1973 shall be made available to the students. Provision of rules 6 & 7, shall be strictly observed.
 15. That the arrangement of good drinking water shall be made available to all the students/teachers and sanitary facilities shall also be provided to the students immediately.
 16. Fresh Health Certificate may be obtained from the MCO within a month and be submitted to Education Officer concerned for verification.
 17. The staff should be paid full salary through cross cheques from the date of opening of the school and the proof should be shown to the concerned E.O.
 18. Proof to the effect that the staff has been appointed as per Recruitment Rules be provided to the E.O. for his verification.
 19. That copies of the appointment letter issued to the staff up to be provided to the E.O. for verification.
 20. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at the place at the above address only. Nursery classes be removed from the premises of the school immediately, if any.
 21. The Management of the school will obtain land from COA in the name of the society through Directorate of Education, Delhi and shall construct a school building thorough for this school as per specification of the department within a period of 2 years. That adequate and sufficient accommodation of 12 Sq. ft. per student shall be provided for the classroom. The normal size of the classroom will be 24' x 20'. No other activities other than education shall be run.
 22. That the N-nursery classes will not run in the building occupied by the school.
 23. Medical facilities/Leave, LTC, Bonus, Teaching allowance, CPF etc. be paid from the date of recognition of school.
 24. Arrears of pay etc. due to be pay fixation of Fourth pay commission Report 1986 be paid immediately.
 25. Provident Fund Register be maintained and cash book be completed and shown to E.O. of zone concerned for verification from time to time.
 26. Staff be appointed as per norms of Directorate of Education, Delhi. 1 T. Yage teacher, Domestic Science Teacher, 0-10th teacher, 1-12th teacher, Regional language teacher and 1-12th teacher be appointed and other staff one assistant for each section as per norms and one and half TGT for each section of Middle school as per norms of Directorate of Education be appointed immediately.

... of any instructions/orders/conditions/ rules
of the department shall lead to the withdrawal of
the circular, and class (IX) shall not proceed without the
of the Director of Education, Delhi.

and in the name of Director of Education, Delhi &
shall be created in a school book bag; ...

at the fulfilment of the above conditions given
each condition is fulfilled shall be sent to
for every six month.

Yours faithfully,

R.K. Sharma

(DR. R.K. SHARMA)
DEPUTY DIRECTOR OF EDUCATION
DISTT: WEST 'B'

--/Z-18/99/

Dated 27.10.2000

(S)
Admn)

Edn!

DO:
sch of DDE(W)

(DR. R.K. SHARMA)
DEPUTY DIRECTOR OF EDUCATION
DISTT: WEST 'B'

Sharma

Mata Hira Devi
Saraswati Bal Mandir
B-1, Janakpuri

Green
Manager
Principal
M.H.D.C. SARASWATI BAL MANDIR
B-1 Block, Janakpuri, New Delhi-58